

Republic of the Philippines
National Electrification Administration
 #57 NIA Road, Brgy. Pinyahan, Diliman, Quezon City
 Contact Nos: 8926-1339, 8929-1909 loc. 110, 111 & 142

REQUEST FOR PROPOSAL / QUOTATION

RFQ No.: 23-12-161

Gentlemen:

Please quote your latest/lowest price for the items listed below and submit your Quotation, preferably using your company letterhead, to NEA, General Services Division or send to nea.procurement9184@gmail.com or fax to **8926-1339** on or before **05:00PM** of **December 12, 2023**.

Please be informed that below procurement is subject to existing Government laws and regulations. As such, we would require the lowest complying bidder to submit the below documents which are necessary to effect awarding of contract.

Thank you.


ANNABELLE P. CRUZ

Manager, General Services Division

REFERENCE: P. R. No. 23-12-191 / Date: Dec. 05, 2023				Requisitioner: IAQSMO, CPO, HRAD, MCSO, LSO, RAO & IDD		
Item No.	UOM	DESCRIPTION	QTY.	NEA	SUPPLIER'S QUOTE	
				TOTAL AMOUNT	UNIT COST	TOTAL AMOUNT
		Procurement of the following:				
1	set	Office Table w/ Mobile Drawer	31	10,980.00		
		Specifications:				
		- Free standing table				
		- High pressure laminated legs and damper				
		- Size: 120 x 70 x 75				
		- Color: Light Grey				
		- Mobile Pedestal: movable w/ 3 drawers				
2	pieces	Office Chairs	29	8,500.00		
		Specifications:				
		- Ergonomic chair, High Back Deluxe				
		- Mesh Type Backrest				
		- T 3D Adjustable Soft PU Armrest				
		- 2D Adjustable padded lumbar support				
		- Height and angle adjustable headrest				
		- Moulded memory foam seatrest				
		- Swivel, Tilting and Tilt-Lock Mechanism				
		- Pneumatic Height Adjustment (Gas Lift)				
		- Aluminum Base w/ nylon casters				
3	pieces	Executive Chair	2	10,500.00		
		Specifications:				
		- Ergonomic chair, High Back Deluxe				
		- Mesh Type with adjustable armrest w/ lumbar support				
		- Height and Angle adjustable headrest				
		- Mesh seatrest with seat slide				
		- Swivel, Tilting and Tilt-Lock Mechanism				
		- Pneumatic Height Adjustment (Gas Lift)				
		- Aluminum Base w/ casters				
		Requirements for submission:				
		1) SIGNED quotation, preferably using your company's letterhead				
		For winning supplier, please submit the following:				
		1) PhilGEPS Registration Number or PhilGEPS Platinum				
		2) Mayor's / Business Permit				
		3) BIR Certificate of Registration (BIR2303)				
		Mode of Procurement: Shopping (Sec. 52.1(b))			TOTAL:	


EMMANUEL B. SARMIENTO

Canvasser

Signature over printed name with date

December 07, 2023

Date

Name of Company and Contact No.